



### **Return of Equipment to Valeport**

When returning equipment to Valeport for service / repair, please ensure the following is complied with:

1. Notify Valeport Limited of shipment via email or fax and include shipping invoice / AWB details.
2. Ensure the following detail is included on shipping invoice:
  - Description of goods
  - Serial number
  - Correct value
  - Size and weight
  - “Enter goods to IPR no. IP/0928/010/13”
  - CPC code: 510000
  - Tariff number: 9015801190

#### **For shipment via air, please consign to:**

Valeport Ltd  
St Peter's Quay  
Totnes  
Devon  
TQ9 5EW  
UK

Tel: +44 (0)1803 869292

C/O Geodis Wilson UK Ltd (London Heathrow Airport)

#### **For shipment via courier - DHL, UPS, FED-EX, please consign directly to:**

Valeport Ltd  
St Peter's Quay  
Totnes  
Devon  
TQ9 5EW  
UK

Tel: +44 (0)1803 869292